



An invite to our

## **Spring Open Meet**

Held under Licence from SASA West District  
Licence Number: WD/L2/036/0417

On

**Saturday 15<sup>th</sup> & Sunday 16<sup>th</sup>  
April 2017**

At

**The Peak  
Stirling Sports Village  
Stirling FK8 1QZ**

Closing Date for Entries: Midnight, Friday 17<sup>th</sup> March 2017



## Meet Information

<b>Date</b>	Saturday and Sunday 15 <sup>th</sup> and 16 <sup>th</sup> April 2017
<b>Venue</b>	The Peak Stirling Sports Village Forthside Way Stirling, FK8 1QZ (Telephone No. 01786 273555)
<b>Pool</b>	6 lane, 25m pool, electronic timing/scoreboard and anti-wave lane ropes.
<b>Session Times</b>	AM Sessions 1 & 3: Warm up 9.00 am    Start 10.00 am. PM Sessions 2 & 4: Warm up 1.30 pm    Start 2.30 pm.
<b>Age groups</b>	12 years & under, 13-14 years, 15 years & over. Age is on last day of Meet. Events will be run in mixed age groups, with results sorted by age groups.
<b>Events</b>	100m and 200m (Backstroke, Breaststroke, Butterfly and Freestyle) 200m and 400m Individual Medley 400m, 800m (female) and 1500m (Male) Freestyle.
<b>Awards</b>	All events will be Heat Declared Winners (HDW). Medals will be awarded for 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> place in each age group in all events.
<b>Entry Fees</b>	£6.00 per individual event. Payment by cheque made payable to <b>Stirling Swimming</b> . Or by Direct bank transfer to Sort Code: 80-91-29 & Account No: 00829926 (Ref: " <b>Your Club Name</b> " 2017 Stirling Spring Open Meet).
<b>Coach's Pass</b>	Coach's Passes at a cost of £8 per day are available to cover lunch for each day.
<b>Officials</b>	Can each club supply at least 2 Technical Officials per session, of whom at least 1 of which should be a Judge or above, to assist with accreditation of the Meet.
<b>Facilities</b>	There are café facilities available at the Sports Village
<b>Entry Files</b>	All entries and current times should be made on the relevant electronic file. The Hytek Team Manager Event File can be downloaded from the Swim Scotland Website or requested by email from:
	Michelle Murray Meet Entry Secretary 7 Barbush, Dunblane, FK15 0FE Mobile: 07429 596947 Email: <a href="mailto:meetsec@stirlingswimming.co.uk">meetsec@stirlingswimming.co.uk</a>
<b>Closing Date</b>	Midnight, Friday 17 <sup>th</sup> March 2017. No late entries will be accepted.

## **Meet Rules**

- The Meet will be held under SASA rules. Enclosed is a Health and Safety Form to be completed (mandatory). Please return this with your Entry Summary Form.
- A SASA West District Level 2 Licence has been granted for this meet. Accreditation of results will be applied for after the Meet.
- All swimmers must have a current SASA registration number or be registered with the appropriate governing body.
- Swimmers may only enter their own age group.
- No swimmers under the age of 8yrs are permitted to swim in accordance with licence requirements.
- Electronic timing will be in operation. In the event of the electronic timing failing, manual timing will be used hence the need to have sufficient STO's to ensure accreditation of the Meet.
- Only swimmers, Coaches, Team Managers and Meet Officials will be admitted to poolside.
- Coaches and Team Managers must ensure that all their swimmers can safely dive into deep/shallow water as per current planned legislation. There will be NO diving at the shallow end of the pool.
- No photographic or video equipment will be allowed unless prior approval from the Meet Secretary has been sought. Forms may be requested from the Meet Secretary.
- Swimmers must act on the instructions given by the Meet Officials and behave in a reasonable manner at all times.
- It is the responsibility of each club to ensure that their swimmers are aware of the Meet rules.
- The Meet Management reserves the right to alter the programme and warm-up times if necessary. Anything not covered above or printed in the event programme will be at the Gala Convenor's discretion.

## **Entries, Withdrawals and Start Lists**

- All entries must be made on the electronic files, which can be downloaded from Swim Scotland or can be obtained by emailing the Meet Secretary, quoting your club name. Entry Files should be submitted by e-mail to the Meet Secretary.
- Closing date for entries will be midnight, Friday 17<sup>th</sup> March. No late entries will be accepted.
- Entries will be accepted on a time basis. It is the responsibility of Entry Secretaries to ensure all entry times and dates of birth are correct.
- Where an event is over-subscribed, entries may be scratched, to ensure the smooth and timely running of the meet. Scratches will be made proportionally across all age groups.
- Participating clubs will be provided with a Final Draft Programme prior to the meet and any scratches will be fully refunded.
- Withdrawals made after issue of the Final Draft Programme will be charged in full.
- Start lists will be prepared in advance of the Meet. Any advanced withdrawals to be made to the Meet Secretary by 12pm, midday on Saturday 8<sup>th</sup> April 2017.
- Withdrawals on the day must be into the recorders desk no later than 45 minutes prior to the start of each session using the withdrawal form in the coach's pack.
- Start lists will be issued to all clubs, prior to the start of a session, once all the withdrawals have been processed.

- Stirling Swimming reserve the right to fill empty lanes with swimmers from the club of the appropriate age
- No Time Only swims will be allowed or entries on the day without prior approval of the Meet Referee

## **Events**

- Over the top starts may be used to ensure the smooth running of the meet
- All events will be Heat Declared Winners (HDW)
- Heats will be seeded after withdrawals close 45 minutes before the start of each session
- All heats will be spearheaded, fastest to slowest, with the fastest swimmers in the final heat
- Updated start sheets will be issued to the clubs for marshalling once all, on the day withdrawals and any updates to reserve swims have been processed.
- Swimmers are asked to report to the marshalling area at least five heats in advance and 10 minutes before the first event
- Heats will be run as mixed age groups based on entry times, as with an open meet, to provide competitive and comparative swimming.

## **Awards/Presentations**

- Results on the day, shall be posted on the walls in the pool area and at the back of the spectating area.
- Medals will be awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in each age group in all events.
- No formal presentations are scheduled. Announcements will be made of the successful swimmers in each race and medals will be available poolside for collection during each session.

## **Photography**

- The Scottish Swimming policy on the use of photographic equipment (cameras, camcorders, mobile phones, etc.) will be applied at this meet.  
Application forms for approval to use photographic equipment can be obtained from the entrance desk at the top of the spectator's balcony.  
Unauthorised use of photographic equipment is not permitted.

## **Miscellaneous**

- Swimmers and coaches must not take glassware into the showers or onto poolside otherwise they will be liable for expulsion from the Meet.
- Stirling Swimming Club, nor the Peak cannot be held responsible for loss or damage to swimmers, team staff or spectators property. Swimmers are strongly advised to secure property in the lockers provided in the changing rooms and not to leave belongings lying around unattended.
- Swimmers out with the poolside area must wear dry clothing and footwear at all times.
- Outdoor footwear must not be worn at poolside.

## Programme of Events

### Stirling Spring Open Meet Saturday 15<sup>th</sup> and Sunday 16<sup>th</sup> April 2017

#### Saturday Morning Session 1: Warm up 9.00am : Start 10.00am

Session 1		
Event 101	Girls	800 Free
Event 102	Boys	200 Fly
Event 103	Girls	100 Breast
Event 104	Boys	200 IM
Event 105	Girls	200 Free
Event 106	Boys	100 Back

#### Sunday Morning Session 3: Warm up 9.00am Start 10.00am

Session 3		
Event 301	Boys	1500 Free
Event 302	Girls	200 Fly
Event 303	Boys	100 Breast
Event 304	Girls	200 IM
Event 305	Boys	200 Free
Event 306	Girls	100 Back

#### Saturday Afternoon Session 2: Warm up 1.30pm : Start 2.30pm

Session 2		
Event 201	Girls	400 Free
Event 202	Boys	400 IM
Event 203	Girls	100 Fly
Event 204	Boys	200 Breast
Event 205	Girls	200 Back
Event 206	Boys	100 Free

#### Sunday Afternoon Session 4: Warm up 1.30pm : Start 2.30pm

Session 4		
Event 401	Boys	400 Free
Event 402	Girls	400 IM
Event 403	Boys	100 Fly
Event 404	Girls	200 Breast
Event 405	Boys	200 Back
Event 406	Girls	100 Free

## 2017 Stirling Spring Open Meet

### Health and Safety Declaration

In order to comply with accreditation and health and safety requirements, this form must be completed and returned with the entry information.

I confirm that all entered swimmers have paid their current SASA annual membership fee (Scottish clubs) or are affiliated members of their governing body (non-Scottish clubs)

I understand that any swimmer entered without a registration number (British clubs) or not affiliated to their governing body (non-British clubs) will be automatically rejected.

I confirm that all entered swimmers have been trained and are competent to dive into deep or shallow water in a safe manner as prescribed by current/planned legislation.

I confirm that information regarding the use of photographic equipment has been passed onto swimmers and parents intending to travel to the meet.

Signed: .....

Print Name: .....

Position in Club: .....

Club: .....

Please return this form with entries no later than Friday 17<sup>th</sup> March 2017 to:

**Meet Entry Secretary**

Michelle Murray  
7 Barbush  
Dunblane  
FK15 0FE

Email: [meetsec@stirlingswimming.co.uk](mailto:meetsec@stirlingswimming.co.uk)

## 2017 Stirling Spring Open Meet

### Summary Sheet

**\*\* This form must be completed and returned with the payment. \*\***

Club Name	
Contact	
Position in Club	
Address	
Post Code	
Home Tel No.	
Mobile Tel No.	
E-mail	(Important for distribution of information and updates pertaining to the meet)

.....	Male Entries	@ £6.00	£.....
.....	Female Entries	@ £6.00	£.....
.....	Coach's passes (for lunch on Saturday)	@ £8.00	£.....
.....	Coach's passes (for lunch on Sunday)	@ £8.00	£.....
	Total cheque enclosed		<u>£.....</u>
	Please make cheques payable to <b>Stirling Swimming</b> .		
	Direct bank transfer to Sort Code: 80-91-29 - Account No: 00829926		<u>£.....</u>
	Ref: " <b>Your Club Name</b> " 2017 Stirling Spring Open Meet.		

#### Form to be returned to:

#### Meet Entry Secretary

Michelle Murray

7 Barbush

Dunblane, Perthshire, FK15 0FE

**Mob:** 07429596947

**E-mail:** [meetsec@stirlingswimming.co.uk](mailto:meetsec@stirlingswimming.co.uk)